MegaPay
Self Service Module

Our Employee Self Service module provides employees with easy access to their Payroll records.

sdworx
formerly Intelligo

Self Service Module

Self Service is important in many industries. From your local ATM machine to online banking solutions, people often prefer to find a solution or complete a task without assistance. That's why we developed our employee self service portal. It helps users to find what they need quickly and easily, taking some of the pressure off busy Payroll teams.

This module for MegaPay allows employees and Line Managers online access to a full range of payroll details. The portal allows employees to easily maintain their personal data, check current and historical payslips as well as historical P60s. Making the shift from printed payslips is an environmental win for you and your organisation. Because there's no need for printing, your organisation will be using less paper, ink and postage – contributing towards your environmental and waste-reduction goals.

Auditing

All changes made are fully audited. This includes what the employee changed, from what/to what, the date and the computer. This report forms part of the standard audit report held in MegaPay.

Access Control

Employees need a username and password, the fields they can view are controlled by the Administrator. Access is via an SSL encrypted connection and further hardening can be done at IP level, etc.

Security

- Username Dictates the Level of Access
- Active Directory Authentication
- Read Only, Read/Write Restrictions

Integration

- Integrates with Active Directory
- Payroll Interfaces with New Joiners/Changes
- Links to Online Forms

Key Features

- View Current and Historical Payslips
- View Historical P60s
- Update Relevant Contact Details
- Secure Messaging to the Payroll Department
- Download and Print Payroll Related Forms
- Plus More

1 Payroll and HR have a presence 24 Hours a Day

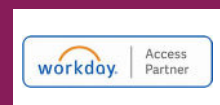**2** Real-time information and audited user activity.

3 No need for paper printing and lost paperwork.

4 Reduce phone enquiries for basic infortmation and employee queries.

5 Faster turnaround and accessibility to vital data.